

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027

ANNOUNCEMENT NUMBER: 24-386

DATE: 04 Nov 24

CLOSING DATE: 18 Nov 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
BN ADMIN NCO, PARA 000 LINE 00, E6, 89B

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

HHC, 298TH SUPPORT BATTALION, PHILADELPHIA, MS

WHO MAY APPLY:

Must be a current member of the MS National Guard within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: This position is open to the grades of: E4 to E6. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement along with minimum appointment requirements.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category. If ASVAB scores reflected on your ERB are not current you must submit your latest ASVAB scoresheet with your application. Any applicants that do not include the new scores and do not meet the minimum score requirements will be disqualified.

!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!! The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(ie. down for maintenance). Any issues with your application can be directed to MSG Christopher Gurley at 601-313-6363 christopher.b.gurley.mil@army.mil or SFC Jaime Grammar at 601-313-6341 jaime.l.grammar.mil@army.mil.

1. 34-1
 2. Current certified copy of ERB/ORB
 3. DA form 5500/5501 or Ht Wt statement from current unit CDR
 4. DA 705
 5. NGB Form 23A RPAS Statement
 6. Individual Medical Readiness Record (MEDPROS).
 7. Letter from the security manager showing current status
 8. Copy of last 3 NCOER's
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 89B

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet the Army body fat standards IAW AR 600-9.
 2. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
 3. Must not be currently flagged for favorable actions
 4. Must have a passing ACFT with DA 705 within the past 6 months.
 5. Must receive a favorable position of suitability screening, in the event of a negative suitability screening the SM will be removed from the AGR program
 6. Must currently hold a Secret Security Clearance.
 7. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
 8. Must be or be able to become 89B qualified within 12 months of assignment.
 9. 89B: A minimum ASVAB score of 91 ST or a combination of 86 ST and 85 GT
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BRIEF JOB DESCRIPTION:

Performs duties of and supervises specific human resources functions in a personnel office, Battalion S1 and human resources support activity. Advise commanders and other staff members on Soldiers, personnel readiness and strength levels of supported reporting units. Reviews consolidated reports, statistics, applications, and prepares recommendations for personnel actions to higher headquarters. Reviews and prepares reports and data on strength (gains and losses) of personnel and makes duty assignments of enlisted personnel. Review cyclic and other reports to assess systems performance. Maintain liaison with servicing data processing facility and field managers of interfaced systems. Supervise postal operations.

SELECTING SUPERVISOR:

MAJ Veronica Peppers

CONTACT INFO:

SFC Jaime Grammar
(Com) 601-313-6341
(Email) jaime.l.grammar.mil@army.mil

EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.