

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027

ANNOUNCEMENT NUMBER: 24-462

DATE: 05 Dec 24

CLOSING DATE: 19 Dec 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Recruiting and Retention NCO, PARA 0000 LINE 00, E6, 00F

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:
MSARNG RRBN, JACKSON, MS

WHO MAY APPLY:
Must be a current member of the National Guard within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: This position is open to the grades of: E4 to E6. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement along with minimum appointment requirements.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category. If ASVAB scores reflected on your ERB are not current you must submit your latest ASVAB scoresheet with your application. Any applicants that do not include the new scores and do not meet the minimum score requirements will be disqualified.

!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!! The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(ie. down for maintenance). Any issues with your application can be directed to MSG Christopher Gurley at 601-313-6363 christopher.b.gurley.mil@army.mil or SFC Jaime Grammar at 601-313-6341 jaime.l.grammar.mil@army.mil.

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 2. Current certified copy of ERB/ORB
 3. DA form 5500/5501 or Ht Wt statement from current unit CDR
 4. Individual Medical Readiness Record (MEDPROS).
 5. DA 705
 6. Letter from the security manager showing current status
 7. Copy of last 3 NCOER's
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POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F

- MINIMUM APPOINTMENT REQUIREMENTS:
1. Must meet the Army body fat standards IAW AR 600-9.
 2. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
 3. Must have a passing ACFT with DA 705 within the past 14 months.
 4. Must currently hold a Secret Security Clearance.
 5. Must become SQI 4 Qualified within 12 months.
 6. Must have a minimum General Technical (GT) score of 110. This requirement can be waived with GT score of 100 or GT score of 95 and Skilled Technical (ST) of 95
 7. If selected, the applicant must receive a favorable position of sustability, in the event of a negative sustability screening the SM will be removed from the AGR program.
 8. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
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BRIEF JOB DESCRIPTION:
Conducts recruiting program. Responsible for interviewing, screening, testing and evaluating applicants from various sources to achieve recruiting goals. Develops information sources such as employment agencies, driver's license and job market lists, high school and college student lists, and separation reports, in securing names of potential prospects for enlistment, commissioning. Makes oral and film presentations to high school and college classes to establish contact with prospects. Maintains informational records to enable follow-up contacts with prospective enlistees. Prepares enlistment and commissioning case files on personnel who are enlisting or applying for a commission in the Mississippi Army National Guard. Informs interested persons of military obligations, officer and airman career structure, educational and training opportunities and other military benefits and entitlements.
Implements publicity programs. Plans and coordinates sales promotional projects using media such as direct mail, press, radio and television presentations. Presents Air Force orientations to civic, social, educational and student organizations. Distributes advertising and publicity materials to places frequented by persons of military age. Mails literature to persons of military age to stimulate interest in the Mississippi Army National Guard.
Conducts community relations programs. Assists and participates in special events such as state and municipal ceremonies, exhibits, fairs, parades, centennials and sporting events. Plans for and accompanies groups on tours of military installations. Participates in community activities such as fund-raising drives, blood donor drives and patriotic holidays. Establishes and maintains contact with high school, college, business and industry officials to enhance the prestige of the Mississippi Army National Guard in the community.
Plans and performs recruiting activities. Maintains market data. Collects and monitors production reports of recruiting activities. Implements plans and procedures to record production flow and reporting. Ensures proper distribution and use of advertising and publicity materials. Manages and controls lead resources. Provides management assistance in support of all recruiting programs. Retrieves and maintains date of enlistment reports. Assists in policy development and ensures timely implementation.

SELECTING SUPERVISOR:
MAJ Robert Sanders

CONTACT INFO:
SFC Jaime Grammar
(Com) 601-313-6341
(Email) jaime.l.grammar.mil@army.mil

EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.