

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027

ANNOUNCEMENT NUMBER: 25-001

DATE: 11 Jan 25

CLOSING DATE: 25 Jan 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
HR NCO, PARA 000 LINE 00, E5, 42A

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

HHC, 298TH SUPPORT BATTALION PHILADELPHIA, MS

WHO MAY APPLY:

Must be a current member of the MS National Guard within the grade(s) of E4 and E5.

AREA OF CONSIDERATION: This position is open to the grades of: E4 to E5. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement along with minimum appointment requirements.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category. If ASVAB scores reflected on your ERB are not current you must submit your latest ASVAB scoresheet with your application. Any applicants that do not include the new scores and do not meet the minimum score requirements will be disqualified.

!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!! The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(ie. down for maintenance). Any issues with your application can be directed to MSG Christopher Gurley at 601-313-6363 christopher.b.gurley.mil@army.mil or SFC Jaime Grammar at 601-313-6341 jaime.l.grammar.mil@army.mil.

1. 34-1
 2. DA form 5500/5501 or Ht Wt statement from current unit CDR
 3. Current certified SRB
 4. NGB Form 23A RPAS Statement
 5. DA 705
 6. Individual Medical Readiness Record (MEDPROS).
 7. Letter from the security manager showing current status
 8. Copy of last 3 NCOER's
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet the Army body fat standards IAW AR 600-9.
 2. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
 3. Must currently hold a Secret Security Clearance.
 4. Must not be currently flagged for favorable actions
 5. Must be or be able to become 42A qualified within 12 months.
 6. 42A: A minimum score of 90 in aptitude area CL
 7. Must have a passing ACFT with DA 705 within the past 14 months.
 8. If selected, the applicant must receive a favorable position of sustainability, in the event of a negative sustainability screening the SM will be removed from the AGR program.
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BRIEF JOB DESCRIPTION:

Serves as Human Resources Sergeant, which: Is responsible for personnel and admin support of all personnel; prepares recommendations for personnel actions to higher headquarters; reviews and prepares reports and data on strength (gains and losses) of personnel; manages, processes, reviews, and coordinates admin tasks pertaining to personnel accountability, strength management, evaluations, awards, promotions, reductions, and legal actions; processes needed updates to Soldiers electronic files; supervises, mentors, and is accountable for the health, welfare, morale, training, and actions of Soldiers and promote esprit-de-corps.

SELECTING SUPERVISOR:

MAJ Veronica Peppers

CONTACT INFO:

SFC Jaime Grammar
(Com) 601-313-6341
(Email) jaime.l.grammar.mil@army.mil

EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.